

##  ***Hawthorn Chapter***

 *Missouri Native Plant Society*

 *Columbia, MO*

 Native Plants Project Funding Application

# COVER PAGE

**Attach this page to the front of your completed grant application questions.**

PROJECT TITLE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

APPLICANT(S):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (primary contact) Teaching Position/Organization E-Mail Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (please print) Teaching Position/Organization E-Mail Address

SCHOOL DISTRICT/ORGANIZATION NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SCHOOL NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PRIMARY PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SCHOOL/ORGANIZATION MAILING ADDRESS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AMOUNT REQUESTED ($50-$600) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ANTICIPATED PROJECT COMPLETION DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Applicant(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AUTHORIZED SIGNATURES

(Principal’s or Organizational President signature indicates the applicants have discussed the project with appropriate leadership, and that same leadership supports the project, and authorizes the use of school ECA or other organizational account to receive and disburse grant monies.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

Signature of School Building Administrator, or civic organizational president, indicates support of project as proposed.

***Directions to Hawthorn Chapter of MONPS Education Grant Applicant:***

**1. Complete the following items which describe your grant project.**

**2. Make sure items below are answered in order and completely address the question.**

**3. Limit your responses to two pages, plus the budget proposal page.**

**5. Complete the budget proposal sheet as accurately as possible.**

**6. Obtain Principal’s or civic organizational president signature on the cover sheet, endorsing your proposed project.**

**7. Make a copy of your proposal for your files.**

**8. The completed application can be emailed to** **gpickett@centurytel.net** **or mailed to:**

 **Hawthorn Grants**

 **c/o Glenn Pickett**

 **6800 N. O’Neal Road**

 **Columbia, MO 65202**

**Funding applications may be submitted year-round. Awards announced as soon as possible.**

Grant Application Questions

1. What is the name of the Grant Project?

2. Describe the goal(s) for the project, including why the project is important for the school/organization, and who will benefit from the completed project.

3. Is this a new project/activity, or does it supplement an existing school/organization project/activity? Explain.

4. Describe the activities planned to complete the project. Who will be involved with the completion of these activities?

5. If you are purchasing native plants, how will they be taken care of after the completion of the project?

6. What is the anticipated timeline for the project? (When do you expect project completion?)

7. What is the amount of funding requested? How will the grant money will be used?

8. How will you know if you have met the goals of the project?



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**Educational Grant Budget Proposal**

**Expenditures of Hawthorn Chapter funds for items other than originally budgeted in grant application papers are unacceptable without prior approval from the Chapter**.

**Ineligible expenditures include using grant money to pay for salaries, honorariums, employment benefits**, **prizes, rewards, food, or anything else that does not directly support the completion of the described project.**

Please list the items to be purchased and their approximate price, or other eligible expenses, for which grant funding is requested.

1.

2.

3.

4.

5.

6.

**Total funding requested………………………………………………………… \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Expense Classification: Indicate the dollar portion of the total expenses in each category below. Grant money cannot be used for salaries or benefits.**

Materials and Supplies:

Purchased Services: (chartering busses, mileage, etc)